

NORTHWEST DANCE AND ACRO

Student Name: _____ Date of Birth: _____ Age: _____

Parent/Guardian Name: _____ Registration Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Contact Phone: _____

Email Address: _____ (this is our primary means of communication)

Class Name	Class Day	Class Time	Instructor	Price
Discounts: <input type="checkbox"/> Sibling registered (\$15.00 off monthly tuition) <input type="checkbox"/> Prorated Start Class (\$10/class missed in month) <input type="checkbox"/> Friend Referral-new students only (\$10 off tuition) <input type="checkbox"/> Competition <input type="checkbox"/> Recreation			Sub Total: _____ Less Discounts: _____ Registration: _____ TOTAL: _____	

The Undersigned Agrees That:

I hereby agree to release and indemnify Northwest Dance and Acro, its agents, and employees (hereinafter NWDA) from and any and all liability (including attorney's fees) arising from, because of, or in connection with personal injury, illness, property damage, or property theft occurring on or off NWDA premises. I have read the registration information as outlined in "NWDA Facts" on the back side of this registration sheet and I understand the school's policies. I understand that I am responsible for tuition payments as described in "NWDA Facts". I certify that the dancer is in good health and capable of participating in all of the studio's activities and classes. I hereby give permission for NWDA to take videos and photographs for promotional uses for the studio.

Parent/Legal Guardian Signature: _____ Date: _____

Medical Emergency Authorization (if student is under 18)

To Whom it May Concern: As parent/legal guardian, I authorize the treatment by a qualified and licensed medical doctor of the above named minor in the event of a medical emergency which, in the opinion of the attending physician may endanger the minor's life, cause disfigurement, physical impairment or extreme discomfort, if delayed. This authority is granted only after a reasonable effort has been made to contact me. This release is effective from date of signing until the end of the dance year.

This release is completed and signed of my own free will with the sole purpose of authorizing medical treatment.

Parent/Legal Guardian Signature: _____ Date: _____

FOR OFFICE USE ONLY:
 Payment Type: _____ Total Paid 1st Month: _____ Added to Email: _____

NWDA FACTS SHEET

Enrollment/Registration: An annual nonrefundable registration fee of \$15 is charged per student. Once a student is enrolled, tuition will continue to be charged each month through June. Class placement is determined by the instructors and is based on a student's ability and certain age restrictions. Recital Classes can be added at any time with instructor permission up until April 1 of each year. To add class(es), complete a Class Add/Drop/Change Form and give to the NWDA office staff. Classes can only be dropped effective the first of each month. Notice must be made in writing to NWDA (via class add/drop/change form completed at the front desk) 10 days prior to the end of the month. Simply not attending classes does not constitute an official withdrawal and your account will continue to be billed until proper notice is received. **INITIALS:** _____

Tuition/Payment: Our program is designed as a ten-month session running September through June. Monthly tuition is divided into equal payments for lessons received for the full ten-month session and will remain the same each month regardless of attendance, school closures, holidays, vacations, recital rehearsals and performances, etc. Registration reserves a place in the class for the dancer, even when they are absent. Tuition will not be prorated for any reason and is due by the fifth day of every month for the duration of the September through June session. (August through June for Competition Dancers) Partial payments will always be applied to the oldest charges included in the account balance. A late charge of \$20 for account balances less than \$250 or \$40 for account balances of \$250 or more will be added for all fees paid after the close of business on the 10th of the month. If the 10th of the month falls on a Sunday or holiday, account balances must be paid by the last business day prior to the Sunday or holiday in order to avoid the late charge. Additional monthly late charges will accrue each month following until the full account balance due has been paid. There will be no prorated tuition, deductions, refunds or transfers for missed lessons, regardless of the reason. Accounts that become delinquent face cancellation of classes. **WE DO NOT SEND MONTHLY BILLS OR REMINDERS.** Competition Fees paid after the due date will incur a \$45.00 late fee. Payments may be made by automatic payment through (credit/debit card on file or a series of post-dated checks) Accounts paid by any other means than automatic payment will have a \$10.00 handling fee added to your monthly bill. Payments may not be processed over the phone. If your payment is returned by your bank for any reason, you will be charged a \$25 processing fee. Returned checks must be replaced with cash, a money order or a cashier's check. **INITIALS:** _____

I will be paying by Post-dated Checks: ____ Automatic Credit/Debit Card Withdrawal: ____ At the front desk with additional \$10/ service fee : _____

Please initial which option

Refunds>Returns: NO REFUNDS ARE GIVEN FOR ANY REASON. This applies to class tuition, private lesson fees, costume and retail purchases, etc. **INITIALS:** _____

Recital: Each year we showcase the progress of our students in our professional quality recital shows. Some recitals are one show only; others may have two. Participation is not mandatory, but is strongly encouraged, as dance is a performing art. Students performing in the show(s) are required to pay a costume fee for each class participating in recital. Families with multiple students or students with multiple classes may perform in more than one show. Parents of minor students choosing not to perform in the shows, must notify our office staff in writing via the Recital Opt Out form by **Oct. 1st** (Winter) and **April 2nd** (Spring) if they are NOT performing in recital. Failure to do so results in a costume purchase for the student, which will be billed to their account regardless of participation. **INITIALS:** _____

Costumes: Each student participating in the recital will be charged a costume fee for each routine they perform in. Students will be charged \$60 per costume. Students taking both Jazz and Lyrical will be charged a combined costume fee of \$120.00. **INITIALS:** _____

Recital Fee: Each student participating in the recital will be charged a \$50 recital fee (families will only pay one recital fee, regardless of number of children who participate). Recital fee's will automatically be charged to the dancers account unless NWDA receives a Recital Opt Out form out form by the dates specified above.

Private Lessons: The cost for a private lesson is \$50 per hour. To cancel or reschedule a private lesson, please notify the instructor at least 24 hours prior to the private lesson. If you cancel or reschedule with less than 24 hours notice, there is a \$25 cancellation fee. If you schedule a private lesson and fail to attend, or fail to notify the instructor at least four hours prior to your scheduled time, you will be charged for the private lesson in full because the instructor will not have time to schedule a replacement. **INITIALS:** _____

Attendance: Attending class on a regular basis ensures progress for all students and the completion of recital choreography in a timely fashion. Once recital choreography starts, please avoid missing classes as much as possible. If it is necessary to miss class, please call and let us know you or your child will be absent. Instructors may remove a student out of a portion or all of a recital routine if the student misses too many classes.

INITIALS: _____

Arrival and Dismissal Times: Dancers should arrive in full dance attire 5 to 10 minutes prior to their scheduled class time. Missing 'warm-ups' due to tardiness may cause injury and is disruptive to the rest of the class. Classes may be dismissed by instructor 5 minutes prior to scheduled class end time to allow students time to prepare for their next class. Children under the age of 10 must be escorted in and out of the studio. NWDA is not responsible for providing before- or after-class care for students. Students are not to be left at the studio for excessive time periods.

Class Cancellation: Closures due to snow or weather will correspond with local school closures, so please check radio/television broadcasts, as well as our recorded phone message. We also post studio closure information on our website (www.nwdanceandacro.com) and Facebook fan page (www.facebook.com/NWDanceandAcro).

Dress Code: Our dress code policy is posted on our studio bulletin board and on our web site. Individual instructors may permit variations of the dress code. All students are required to have their hair tied back. **Large jewelry and watches are not allowed due to potential injury.**

Information: It is our desire to keep you informed of important information via email notification. Please take time to check your emails and read flyers or notices posted in the studio. Our primary means to do so are via email and through postings on the studio bulletin board. Please take time to check your email frequently and read flyers or notices posted in the studio. We will do our best to provide timely and accurate information, it is your responsibility to make yourself available to that information.

Care of Students: NWDA is not responsible for providing before or after class care for students. Students are not to be left at the studio for excessive time periods before or after their classes. Any student under the age of 10 must be escorted into and out of the studio. **INITIALS:** _____

Head Lice: If you know your child has lice, please keep them at home to ensure that it does not spread to the other students. Keep your child at home a week after treatment and update us with your child's progress. **INITIALS:** _____

Food/Drinks: With the exception of water bottles, NO food or drinks are allowed in the dance studio. **INITIALS:** _____

Policy Changes: We reserve the right to change policies at any time and for any reason. **INITIALS:** _____